

## PLT Meeting Notes

Meeting Date:	15 September 2022
Time:	2pm to 3.30pm
Venue:	Chews Lane, Room 5.07
Attendees/Apologies:	Cut of ScopeProgramme DirectorOut of ScopeProgramme DirectorOut of ScopeProgramme Services Workstream Leads 9(2)(a)GW LeadCut of ScopeWaka Kotahi Leads 9(2)(a)HCC Leads 9(2)(a)Mana Whenua Leads 9(2)(a)Planning & Consenting Workstream Leadcut of ScopeProgramme Services Workstream Leads 9(2)(a)Planning & Consenting Workstream Leadcut of ScopeProject Coordinator (Notes/Actions)
Guests:	8.9(2)(a) RiverLink Owner's Engineer
PLT Meeting Purpose:	For PLT members to connect, track our performance, make decisions, raise, and resolve issues, ensure alignment, and create visibility across each group and the programme.

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Previous Actions	1. All other actions complete.
	2. Advanced Works PTA Variation – is anything needed for PLT approval?
	to take offline.
PLT Culture and	Team talked about the level of discussion we should be aiming for at PLT.
Direction	Discussed changing the cycle of these meetings to two weekly; one week
	having the partner leads and the other week having the full compliment of
	PLT members.
	The partner meeting would involve more strategic discussion. Board papers
	will be reviewed out of PLT. This rotation will commence from 29 September.
	A map of the meeting cycle will be circulated.
s 9(2)(b)(ii)	

s 9(2)(h)	
Progress and	Rod explained a RAG concept that we will pick up for future meetings
Performance	Action: to follow up with partner leads and bring to next PLT
Our People	This will be a regular agenda item of on our PLT agenda.
	Some current priorities and regular topic include:
	Role clarity and being clear about our structure is
	Team engagement
	Developing and living our leadership model
	Action: VM/ to discuss further offline.
General Business	1. attended the MWSG meeting last week which went well.
	4. Setting River Conference up. needs to be involved. Will put
	together graphics/video to see the story and the project.
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